

# Account Statement

Conference Technology Enhancements

Booth 159

## Purchases

Item	Description	Qty	Price Each	Line Total
<b>Purchase Total</b>				<b>\$ 0</b>

## Payments

Entered	Payment Type	Amount
<b>Payment Total</b>		<b>\$ 0</b>

## Balance Due

<b>Amount Due</b>	<b>\$ 0</b>
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**FULL PAYMENT MUST BE RECEIVED BY SEPTEMBER 27, 2019**

**Mail payment to:**

Sue Triphahn

Illinois Association of Park Districts

4476 Sundance Circle

Hoffman Estates, IL 60192

*Any questions, contact show manager: Sue Triphahn at [striphahn@ilparks.org](mailto:striphahn@ilparks.org).*

# Exhibitor Badges

## Booth 159

## Conference Technology Enhancements


- Each booth is allocated (5) **Exhibitor Badges** initially. For example, (1) booth reserved receives (5) badges; (2) booths reserved receives (10) badges, etc. Additional badges beyond your allocation can be purchased by clicking the "Buy" button at \$25 per badge.
- **Exhibitor Badges** are assigned to individual exhibitors. You can add personnel and individually assign your available badges in the **Assign Badges** section below.
- Online badge submission available until Monday, January 20, 2020.

	Included	Purchased	Total	Assigned	Unassigned
<b>Booth Personnel Badges</b>	5	0	5	0	5

### Buy Additional Badges

Quantity	Description	Price Ea
<input type="text"/>	Additional Booth Personnel Badge	\$25
		<a href="#">Buy</a>

## Assign Badges

Badge	First Name	Last Name	Email Address*	Badge Type
#1 - <a href="#">Edit</a>	Chad	Powell 	george@cteusa.com	NONE
#2 - <a href="#">Add</a>				

 Exhibitor Key Contact

Note: The Key Contact's *contact information* cannot be edited. To make changes to this information, please [contact us](#).

**OC** - Onsite Contact

 Parking Pass Pickup

## AGREEMENT

The Illinois Association of Park Districts and Illinois Park & Recreation Association, hereinafter referred to as IAPD/IPRA, are hereby authorized to confirm exhibit hall booth(s). A \$300 per booth deposit is required to reserve your booth(s). The balance must be paid in full by September 27, 2019. Any contracts not paid in full by September 27, 2019, will be considered by IAPD/IPRA, at its option, to have been cancelled by the exhibitor and will be resold. Any deposits paid will be forfeited. All contracts filed after September 27, 2019, must be accompanied by payment in full for booth package(s). All cancellations must be done in writing and submitted to Sue Triphahn at 4476 Sundance Circle, Hoffman Estates, IL 60192 or emailed to [striphahn@ilparks.org](mailto:striphahn@ilparks.org) or faxed to 847/496-5246. Cancellations made between July 15, 2019 and October 14, 2019 will receive a full refund of monies paid, less a \$100 per booth cancellation fee. NO refunds will be processed after October 14, 2019.

We agree to abide by the Exhibit Rules and Regulations as published in the 2020 Exhibitor Prospectus/Contract, and any amendments thereto, all of which are made a part of this contract.

Click [here](#) to download the 2020 Exhibitor Prospectus; click [here](#) to download the 2020 exhibit contract. The contract needs to be filled out only if paying by check or mailing in your final payment.

**Final Payment is due by September 27, 2019**

We Agree to these terms

Pay by credit card

Pay Now

Pay by check

Create Invoice

## Contact Us

### Soaring to New Heights Registration

(847) 957-4255

[ilparks2019@cteusa.com](mailto:ilparks2019@cteusa.com)

### Show Manager

Sue Triphahn

(847) 496-4449

[striphahn@ilparks.org](mailto:striphahn@ilparks.org)

# Exhibitor Directory

This form should be completed with the information **exactly** as you wish it to appear in the 2020 Exhibitor Directory. This form must be completed **no later than Friday, December 20, 2019** in order to appear in the directory.

## Company Category

- Select -

## Company Contact

**Company\*** Conference Technology Enhancements

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**Address\***

1460 Renaissance Drive Suite 209

Park Ridge Illinois

60068

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**Website** www. url

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**Contact\*** Chad Powell

**Title** Title

**Ph/Email\*** +15555555555 george@cteusa.com

\* Required Fields

[Edit](#) [Saved](#)

# Hotel Information

## Hyatt Regency Chicago (Host Hotel)

<b>Address</b>	151 E. Wacker Drive Chicago, IL 60601
<b>Book Online</b>	<a href="#">Click Here</a>
<b>Phone</b>	(800) 233-1234
<b>Group Code</b>	Refer to the group name: IAPD/IPRA and group code: G-ADIS
<b>Rates</b>	\$125 Single/Double; \$135 Triple; \$145 Quad
<b>Upgrades</b>	Upgrade surcharges may apply to guarantee a specific room type.

## SWISSÔTEL CHICAGO (Additional Housing Available)

<b>Address</b>	323 E. Wacker Drive Chicago, IL 60601
<b>Book Online</b>	<a href="#">Click Here</a>
<b>Phone</b>	(800) 411-1414
<b>Group Code</b>	Refer to the group name: IAPD/IPRA Soaring to New Heights Conference or group code IAPD/IPRA Soaring to New Heights Conference and group code : IAPD0120
<b>Rates</b>	\$125 Single/Double; \$135 Triple; \$145 Quad
<b>Upgrades</b>	Upgrade surcharges may apply to guarantee a specific room type.

## Reservation Information:

- Rooms are reserved on a first-come, first-served basis.
- The cut-off date for reservations is January 3, 2020 at the Hyatt Regency Chicago and the Swissôtel Chicago. Reservations made after this date may pay a higher rate and are subject to availability.
- One (1) night's room and tax advance deposit by check or credit card must accompany each reservation. This deposit is fully refundable before December 20, 2019. After December 20, 2019, there will be no refunds for cancelled rooms. The Joint Conference Committee implemented this policy in 1999 due to the high rate of rooms cancelled at the last minute.

## \*HOUSING OR SERVICE SCAM

Over the past couple of years our exhibitors have received calls from housing or service companies claiming to be with IAPD, IPRA or the conference hotel. We never hire a housing or service company to call our exhibitors nor do we provide your information to anyone. If you receive one of these calls or emails, please DO NOT share any information with them. Freeman is our dedicated exhibitor services provider.

## FUNCTION SPACE/SUITE REQUESTS

Exhibitors are welcome to request function space and/or suites for hosted receptions/hospitalities during the IAPD/IPRA Soaring to New Heights Conference. Space is assigned on a first-come, first-served basis. Function space/suite requests must be received prior to December 6, 2019 to be considered. Submit all requests to Sue Triphahn, IAPD Conference Director by email to [striphahn@ILparks.org](mailto:striphahn@ILparks.org) or fax to (847) 496-5246 or call (847) 496-4449. Functions may not conflict with any official IAPD/IPRA conference events. Requests must include the purpose of the function, estimated attendance, preferred date and start/end times. Functions are allowed only during program-free hours:

Thursday, January 23: 7:00 pm – 9:00 pm

Friday, January 24: 7:00 pm – 12:00 am

Saturday, January 25: 5:00 pm – 7:00 pm

If your request is approved, you will be contacted by Sue Triphahn, IAPD Conference Director with instructions on how to proceed with your event/booking of your function space/suite. Function space and suites are on a first-come first-served basis and subject to availability.

## Exhibitor Resources

[Click HERE for Exhibitor Prospectus.](#)

[Click HERE for Conference Sponsorship Opportunities.](#)

[Click HERE for Exhibit Contract.](#)

\*Contract to be filled out only if mailing in your final payment.

# Event Tickets

Your Onsite Contact will receive all tickets upon arrival at the Exhibitor Registration desk located in the northwest corner of the Exhibit Hall, Riverside Center, East Tower/Purple Level (Lower Level). You will need to select your Onsite Contact on the [Badges tab](#).

## Your tickets:

	Included	Purchased	Total
<b>Friday Awards Luncheon Tickets</b>		0	0
<b>Friday Dessert Tickets</b>	2	0	2
<b>Saturday Closing Social Ticket to Dave &amp; Busters - Adult</b>		0	0
<b>Saturday Closing Social Ticket to Dave &amp; Busters - Child</b>		0	0

Additional tickets can be purchased below. Please enter a quantity for each ticket you would like to purchase, enter your credit card details, and click 'BUY'.

## Add Ticket

Quantity	Description	Price Ea	Total Amt
<input type="text"/>	Awards Luncheon Ticket	\$65	\$0
<input type="text"/>	Dessert Ticket	\$15	\$0
<input type="text"/>	Dave & Busters - <b>Adult</b>	\$99	\$0
<input type="text"/>	Dave & Busters - <b>Child</b>	\$35	\$0
		<input type="button" value="Buy"/>	\$0